

# **Governor Visit Protocol**

## **Principles**

- Individual Governors are a welcome and valuable part of our school community.
- The Governing Body has a key responsibility for strategic leadership and holding the leadership of the school to account.
- Every Governor should have a general knowledge of the whole school and try to have an in depth knowledge of the work of the committee which they attend.

## **Visits are undertaken to:**

- Improve the Governing Body knowledge of the school and the people who work in it.
- Assist the Governing Body in monitoring the schools progress.
- Assist a Governor to fulfill a specialist Governor role such as SEN.
- Assist the Governing Body in making informed decisions.

Governors will not pursue any personal agendas or arrive with inflexible or preconceived ideas. Governors will not make any judgments about student's work or behaviour; teachers classroom practice or issues related to the day to day running of the school unless they are qualified to and invited to do so, by the Headteacher.

## **Protocol**

- Visits should be arranged in advance with an agreed program of activities.
- The Head and Clerk to the Governors should know the visit is happening.
- Only Governors with an up to date enhanced CRB check can have unsupervised access to students.
- Any concerns should be shared with a member of Leadership Group.
- Governors will be expected to report on their visit at the next Full Board meeting.

## **Practicalities**

To help Governors become familiar with the school they could undertake some of the following:

- Meetings with key personnel: Learning Manager, Subject Leader, etc
- Drop in observations alongside senior teachers.
- Attendance at meetings or training sessions.
- Participation in extra curricular visits.
- Observations / participation in extra curricular activities.
- Attendance at Open Evening, Parents Evenings, Careers Convention and other school events.