



Governor Visit Protocol

Rationale:

- Governors are responsible for holding the work of senior leaders to account and for providing appropriate support and challenge. This can only be effective if governors know the school well.
- The Governors have a key role in validating the school's Development Plan and Self Evaluation by visiting the school during the working day.
- Effective leadership and management requires a strong relationship between Governors and the school.

Guidelines:

- Governors will be subject to the usual safeguarding checks before they can have access to students.
- Governors are not permitted to use a school visit to pursue a personal agenda.
- Governors will not make judgements about lessons or the quality of teaching for appraisal purposes.
- Governors will not make judgements about lessons, quality of teaching, student's behaviour or any other aspect of the day to day running of the school unless they are properly qualified to do so and have been invited to do so by the Headteacher.
- Governor visits must have a clear and defined purpose linked to their role and the school's Development Plan.
- Governors are expected to complete a Governor Visit Report.

Protocol:

- The visit should be planned in advance and the purpose agreed.
- On arrival the governor/s should be met by a member of SLT and a plan for the visit confirmed. The SDP should inform the areas of focus.
- Any staff involved in the visit must be informed in advance.
- The Governor Visit Form must be completed and signed.
- Governors are expected to respect and follow our DNA:
 - Outstanding learning for all
 - The highest standards everywhere
 - We are all role models

Created by: Tim Knapp, Headteacher

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Whitecross Hereford High School and Specialist Sports College

Governor Visit Form

Name:	
Date of visit:	
Focus of visit:	
Specific classes, staff involved:	
Summary of the activities of the visit:	
Key learning points:	
Any issues requiring follow up/clarification:	
Any other comments:	
Signed:	(Governor)
Signed:	(Headteacher)